



# J.K. Cotton Limited

CIN: U17111UP1924PLC000275

Registered Office: Kamla Tower, Kanpur - 208001, Uttar Pradesh, India  
Telephone: +91 512 2371478 - 81, Fax: +91 512-2332665  
Email: [harshit@jk cotton.com](mailto:harshit@jk cotton.com) Website: [www.jkcotton.com](http://www.jkcotton.com)

## NOTICE

Members are hereby informed that pursuant to the provisions of Section 110 read with Section 108 of the Companies Act, 2013 ("the Act") and Rule 22 of the Companies (Management and Administration Rules), 2014, the Company has on 27<sup>th</sup> November, 2017 completed the dispatch of the Postal Ballot Notice (along with Postal Ballot Form) through permitted mode seeking approval of Members in respect of the resolutions contained in the Postal Ballot Notice by way of Postal Ballot / E-voting. The Postal Ballot Notice has been sent to all the members, whose names appear on the Register of Members / List of Beneficial Owners, as on the cut-off date i.e. 17<sup>th</sup> November, 2017 as received from RTA or the Depositories i.e. NSDL. The voting rights of the Members shall be in proportion to their share of the Paid-up Equity share capital of the Company as on the cut-off date. The Postal Ballot Notice is also placed on the website of the Company ([www.jkcotton.com](http://www.jkcotton.com)) and on the website of CDSL ([www.evotingindia.com](http://www.evotingindia.com)). The Company has engaged the services of Central Depository Services (India) Limited (CDSL) for the purpose of providing e-voting facility to all its Members. The Members are requested to note that the voting, both through postal ballot and through electronic mode shall commence on Friday, the 1<sup>st</sup> December, 2017 at 9.00 A.M. and shall end on Saturday, the 30<sup>th</sup> December, 2017 at 5.00 P.M.

The Company has appointed Shri S.K.Gupta and Ms. Divya Saxena, Practicing Company Secretaries as Scrutinizer and Alternate Scrutinizer for conducting the Postal Ballot (physical & e-voting) process in a fair and transparent manner.

Members are requested to note that the duly completed and signed postal ballot forms should reach the Scrutinizer CS S.K. Gupta, c/o S. K. Gupta & Co., Company Secretaries, 9, Roland Complex, Upper Floor, 37/17, Westcott Building, The Mall, Kanpur-208 001 (U.P.) on or before Saturday, 30<sup>th</sup> December, 2017, being the last date for receipt of Postal Ballot Forms.

Postal Ballot Forms received after 5.00 P.M. on Saturday, the 30<sup>th</sup> December, 2017 shall be deemed invalid. In case where a shareholder wishes to obtain a printed Postal Ballot Form or a duplicate, he may send an email to [investorservices@jk cement.com](mailto:investorservices@jk cement.com). The Registrar and Share Transfer Agent / Company shall forward the same along with postage-prepaid self-addressed Business Reply Envelope to the shareholder.

Members are requested to note that:-

- a) the shareholders have option to exercise their vote either electronically or by Postal Ballot Form;
- b) the voting shall commence from Friday, 1<sup>st</sup> December, 2017 at 9.00 A.M. (IST) and end on Saturday, 30<sup>th</sup> December, 2017 (5.00 P.M.) and the e-voting module will be disabled by CDSL for voting thereafter;
- c) the duly completed physical ballot forms should reach the Scrutinizer on or before the close of working hours of 30<sup>th</sup> December, 2017 (5.00 P.M.) and any Postal Ballot Form received thereafter shall be treated as invalid and not considered for the purpose of results;
- d) in case of non-receipt of Postal Ballot Form by any Member, he may apply to the Company and obtain a duplicate thereof;
- e) The results of the Postal Ballot will be announced by the Chairman or any other Director or Company Secretary authorized by the Chairman on or before 3<sup>rd</sup> January, 2018 by 5.00 P.M. at the Registered Office of the Company and shall also be displayed on the Notice Board at the Company's Registered Office. The results declared along with the Scrutinizer's Report shall also be placed on the Company's website [www.jkcotton.com](http://www.jkcotton.com) and on the website of CDSL [www.evotingindia.com](http://www.evotingindia.com).
- f) any query or grievance connected with the voting by Postal Ballot including e-voting may be addressed to the Company Secretary at the Registered Office of the Company or sent by email at [investorservices@jk cement.com](mailto:investorservices@jk cement.com) Members may also refer Frequently Asked Questions (FAQs) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com).

Contact details of the person responsible to address the queries/grievances connected with the voting by Postal Ballot including voting by electronic means are as under:-

- i) The Company Secretary, J.K.Cotton Ltd., Kamla Tower, 29/1, Dwarika Dhish Road, Kanpur - 208001, (U.P.), Tel: (0512) 2371478-481 (Extn. 18271); Email: [harshit@jk cotton.com](mailto:harshit@jk cotton.com).
- ii) Registrar & Share Transfer Agent, M/s. Jaykay Enterprises Ltd., Kamla Tower, 29/1, Dwarika Dhish Road, Kanpur - 208001, (U.P.), Tel: (0512) 2371478-81 (Extn.18322); Email: [rc.srivastava@jk cement.com](mailto:rc.srivastava@jk cement.com).

Place : Kanpur  
Date : 27<sup>th</sup> November, 2017

By order of the Board  
(HARSHIT GUNANI)  
Company Secretary